

## POLICY 13.02 RESOURCE CARD

### RESOURCES AND PROCEDURES FOR FACULTY, STAFF, STUDENTS, AND VISITORS

*Discrimination  
Harassment  
Sexual Misconduct*

**FOR MORE INFORMATION:  
CIVILRIGHTS.UNI.EDU**

#### IF SOMEONE TELLS YOU THEY HAVE EXPERIENCED MISCONDUCT

##### WHAT TO DO

1. If someone tells you they have experienced some type of misconduct related to Policy 13.02, first offer them support. Listen to them and encourage them to seek assistance.
2. If safety is an immediate concern, call 911.
3. Tear this card at the perforation. Keep this half of the card for your information, and provide the other half to the person who has experienced the misconduct.
4. Report the incident in accordance with the procedures on the back of this card.
5. If there is any question about how to proceed after a conversation with someone who has experienced misconduct, call and consult with the Title IX Officer or Deputy.

If any individual is seeking reasonable modifications due to pregnancy or related conditions, see [civilrights.uni.edu/pregnancy](http://civilrights.uni.edu/pregnancy).

#### IF YOU HAVE EXPERIENCED MISCONDUCT

##### WHAT TO DO

A person who experienced an incident of misconduct is **encouraged** to take the following immediate actions:

- Call an advocate (if sexual misconduct)
- Seek counseling
- Seek medical attention (if needed)
- Report the incident at [civilrights.uni.edu](http://civilrights.uni.edu)
- Contact parents, relatives, or close friends for support
- Contact UNI Police or other law enforcement

You don't have to choose a course of action immediately, but consider preserving evidence in case you choose to pursue charges. Possible evidence might be messages, clothing, bedding, photos, emails, texts, digital content, etc.

##### WHAT TO KNOW

- You set the pace.
- You have the right to choose to whom you speak, what resources you use, what you say, and when you say it.
- There are many resources available to help you, both at UNI and in the community (see reverse side).
- It is your choice whether to name the other person(s) or not.
- Your information will be kept private and only shared with those who "need to know." We want to take care of you and keep you safe, and to make sure that others in the community are safe.
- UNI prohibits discrimination, harassment, and sexual misconduct, including sexual harassment, sexual assault, domestic and dating violence, and stalking.

## IF YOU HAVE EXPERIENCED MISCONDUCT

### ON CAMPUS RESOURCES

#### **Student Health Clinic\***

319.273.2009

#### **Counseling Center\* (for students)**

(24 hours) 319.273.2676

(24 hours) Student Support App: TELUS

#### **EAP Services\* (for employees)**

[hrs.uni.edu/mybenefits/eap](https://hrs.uni.edu/mybenefits/eap)

#### **Title IX Officer/Deputy Coordinator**

319.273.2846

#### **Online/Anonymous Reporting**

[civilrights.uni.edu](https://civilrights.uni.edu) or [safety.uni.edu](https://safety.uni.edu)

#### **UNI Police (30 Gilchrist)**

(24 hours) 911 or 319.273.2712

#### **Resources, Policies, and Procedures**

[civilrights.uni.edu](https://civilrights.uni.edu)

**\*Confidential Resource**

### COMMUNITY RESOURCES

#### **MercyOne Medical Center\***

515 College St. Cedar Falls, IA

(24 hours) 319.268.3000

#### **Riverview Center Crisis Line**

#### **& Sexual Assault Advocate\***

(24 hours) 888.557.0310

#### **Waypoint Services Crisis Line &**

#### **Relationship Violence Advocate\***

(24 hours) 800.208.0388

#### **Police (24 hours) 911**

#### **Office for Civil Rights (OCR)**

U.S. Department of Education

[OCR.denver@ed.gov](mailto:OCR.denver@ed.gov) or [ed.gov/ocr](mailto:ed.gov/ocr)

312.730.1560

#### **Iowa Office of Civil Rights (IOCR)**

[icrc@iowa.gov](mailto:icrc@iowa.gov) or [icrc.iowa.gov](http://icrc.iowa.gov)

800.457.4416

## IF SOMEONE TELLS YOU THEY HAVE EXPERIENCED MISCONDUCT

### WHY SHOULD I REPORT?

- To ensure that the Complainant has access to all of the available resources.
- If you are a UNI employee, you have reporting responsibilities.
- To identify and address any patterns, trends, or systemic problems.
- To keep our campus safe.

### HOW TO REPORT?

- **File an online report:**  
[civilrights.uni.edu](https://civilrights.uni.edu) or [safety.uni.edu](https://safety.uni.edu)
- **Office of Civil Rights Compliance**  
Gilchrist 117 - [civilrights@uni.edu](mailto:civilrights@uni.edu)
- **Title IX Officer - Leah Gutknecht**  
319.273.2846 or [leah.gutknecht@uni.edu](mailto:leah.gutknecht@uni.edu)
- **Title IX Deputy Coordinator - Kaylee Michelson**  
319.273.2846 or [kaylee.michelson@uni.edu](mailto:kaylee.michelson@uni.edu)
- **Title IX Deputy Coordinator for Athletics - Stacia Eggers**  
319.273.3326 or [stacia.eggers@uni.edu](mailto:stacia.eggers@uni.edu)

### WHAT TO SAY

- There are many resources available to help you, both at UNI and in the community. Some resources are strictly confidential while all are private.
- You have the right to choose to whom you speak, what resources you use, what you say, and when you say it.
- I may be required to report to the Title IX Officer who will oversee your case and make sure you have received appropriate care.
- The Title IX Officer will keep your information private and will only share it with those who need to know in order to provide resources to you.

### RETALIATION POLICY

It is a violation of UNI policy to retaliate in any way against a student or employee because that individual raised allegations or was accused of discrimination, harassment, or sexual misconduct.